

VACANCY ANNOUNCEMENT

Position Title: Extension Educator – Dairy Systems Management and Profitability
(#33678)
(Fixed-Term Renewed Annually)

Region/County: Southeast Region, Franklin County

Office Location: Penn State Cooperative Extension in Franklin County
181 Franklin Farm Lane
Chambersburg, PA 17202

Brief Summary of Duties: This individual will function as a team member of the Penn State Extension Dairy Natural Work Group (NWG), working directly with statewide faculty and staff. The individual represents Penn State University and the College of Agricultural Sciences in interpreting, applying, and disseminating the latest research findings in Dairy Systems Management and Profitability. Major responsibilities will include planning, implementing, conducting and evaluating a broad educational program for adults in dairy farm systems operations. This includes maintaining and expanding existing dairy programs, supervision of programs delivered by program assistants, building community collaborations and partnerships, managing an expanding revenue enhancement portfolio and developing a professional development plan. This position is administratively responsible to the Franklin County Extension Director and the Southeast Regional Director and to the State Program Leader for statewide programming. On the local level, this individual is responsible for helping with office citizenship responsibilities directed by the County Extension Director.

Specific Program Responsibilities:

1. Provide the expertise to compliment and support the Dairy NWG and state Dairy program efforts through individual and team efforts that will expand the Extension Dairy Program. Specifically, duties will include developing and conducting a comprehensive dairy systems management and profitability extension educational program and have an understanding of the interactions of milk production, ruminant nutrition and forage systems (including production, storage and quality of forages).
2. Identify opportunities and educational needs of customers and stakeholders by maintaining a working relationship with existing farmers, agencies and agribusiness organizations to strengthen or extend agricultural programs.
3. Serve as a liaison between clientele and appropriate faculty in the College of Agricultural Sciences, as well as other colleges, institutions of higher education, and outreach partners.
4. Demonstrate competency in operating in a team environment in the NWG with faculty, educators and other staff. Assist in the development of a statewide educational business plan to support the NWG programming. Develop an Action Plan followed by an Accomplishment Report that will be reviewed by the County Extension Director. Responsible for submitting program, administrative and financial reports as appropriate.
5. Write and secure grants and develop revenue enhancement strategies to obtain additional resources to initiate new educational programs or enhance ongoing programs. This could be an

individual effort or in cooperation with other staff in region or State Program Team.

6. Demonstrate competency in teaching in various non-formal environments. Use a variety of traditional and new technological delivery methods to develop workshops, seminars, demonstrations, “on-line” courses and/or other educational strategies to communicate the latest technologies to the agricultural community. Prepare educational materials that are relevant to and that enhance the educational process for targeted individuals and groups.
7. Demonstrate competency in knowledge of computers and applicable software. Use technology, mass media and personal contacts in the delivery and management of high quality extension educational programs.
8. Provide technical support for the 4-H dairy program by providing educational opportunities for youth and volunteers. Ensure that train-the-trainer sessions and resources for 4-H leaders provide them with on-going support, enabling these key volunteers to assist youth in developing record-keeping, communications, decision making, marketing, and problem solving skills. This effort will be in cooperation with the 4-H youth extension educators and 4-H club volunteers.
9. Ensure compliance with the affirmative action plan. Through public notification and “All Reasonable Efforts,” make all programs accessible to clientele without regard to age, ancestry, color, disability or handicap, national origin, race, religious creed, sex, sexual orientation, or veteran status.
10. Perform other duties and responsibilities as assigned by the County Extension Director, State Program Leader and/or Regional Director.

Qualifications: Requires a Bachelor’s degree plus one year of related experience (Master’s or PhD degree preferred). Preference will be given to candidates who have one or more degrees in dairy or animal science, agricultural economics, or agri-business management. Candidate must possess teaching, program development and evaluation skills, and demonstrate positive human relations and effective communication skills necessary to work effectively with area farmers, industry representatives, government officials, and the general public.

Rank and Salary: Salary and educator rank commensurate with education and experience.

Franklin County Cooperative Extension is a unit of Penn State and as such offers a competitive and liberal benefits package. The closing date for applying is 1/27/11. Visit <http://psu.jobs/> for details (#33678).

This publication is available in alternative media on request.

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