

## VACANCY ANNOUNCEMENT

**Position Title:** 4-H Youth/Adult Animal Science Educator (#33677)  
(Fixed-Term Renewed Annually)

**County:** Southeast Region, Adams County

**Office Location:** Adams County Cooperative Extension Office  
670 Old Harrisburg Road  
Gettysburg, PA 17325

**Brief Summary of Duties:** Responsibilities will include planning, implementing, conducting and evaluating educational programs in the broad area of Animal Science for 4-H Youth/Adults in the Southeast Region and Adams County. This individual will serve on approximately three to four State Program Teams spanning one or two Natural Working Groups include teams in the 4-H and Animal Science teams. The individual represents Penn State University and the College of Agricultural Sciences in interpreting, applying, and disseminating the latest research findings in 4-H youth development and animal production. In carrying out the assigned duties, the individual is administratively responsible to the Adams County Extension Director, and the Southeast Regional Director.

### **Specific Program Responsibilities:**

1. Initiate, plan, conduct, and evaluate informal educational programs for 4-H Youth development. Examples include but are not limited to: acting as an advisor, resource and support from the Extension Office to 4-H Livestock clubs and their leaders for the horse, beef, sheep, dairy beef, rabbit, dairy, swine, goat and other animal clubs; Extension representative for volunteer coordination at the 4-H County Horse Roundup and the 4-H/FFA Youth Livestock Shows and Sales.
2. Teach and communicate youth development/life skills through 4-H club meetings, group meetings, newsletters, and newspaper articles. Examples include, but are not limited to: 4-H Livestock areas and 4-H general areas.
3. Assist and support other 4-H Extension Staff in their 4-H livestock clubs or other 4-H Youth programs. Examples include, but are not limited to: 4-H Beef Show & Sale; 4-H Fair; 4-H Day Camp; 4-H Officers Training, 4-H Safety Day and Ag Explorers Day Camp.
4. Recruit, screen, manage, and train 4-H volunteer leaders to help them become more effective in understanding and teaching 4-H Youth. Examples include, but are not limited to: advising 4-H clubs with yearly programming and club management and develop new clubs; updating leaders on current 4-H Youth development life skills developed through projects, programs, and policies.
5. Maintain close cooperation with the 4-H Clubs of Adams County, Inc. Board of Directors, the County Extension Board, program committees, appropriate academic faculty and Extension Staff to develop 4-H Youth development educational programs that meet the expressed needs of the county.
6. Identify and develop programming to meet the educational needs of adult clientele (Commercial/part-time farmers and Agribusiness/agricultural related organizations) in the Adams County/Southeast region area in the animal science program. Examples include: animal identification, quality assurance, and ethics.

7. Maintain a working relationship with existing agencies, vocational agriculture instructors, and agribusiness organizations in developing and implementing extension educational programs in animal production. Develop methods and result demonstrations and/or other educational strategies to communicate the latest developments to the animal science community.

8. Utilize world wide web and other technology to hold meetings, communicate, and educate 4-H leaders, 4-H members, and clientele to educate and promote the animal science program. Make effective use of the media and computer/electronic technology in educational program delivery and in disseminating educational information to the public.

9. Write and secure grants and develop revenue enhancement strategies to obtain additional resources to initiate new educational programs or enhance ongoing programs. This could be an individual effort or in cooperation with other staff in region or State Program Team or volunteer lay leadership.

10. Develop an Action Plan followed by an Accomplishment Report that will be reviewed by the County Extension Director. Effectively use mass media such as radio, television, and newspapers to disseminate educational information.

11. Ensure compliance with the County Affirmative Action Plan. Through public notification and “all reasonable efforts” make educational programs accessible to all clientele without regard to age, ancestry, color, disability or handicap, national origin, race, religious creed, sex, sexual orientation, gender identity, or veteran status.

12. Perform other duties and responsibilities as assigned by the County Extension Director or Regional Director.

**Qualifications:** B.S. degree required with one plus years of related experience. Master’s degree in animal science preferred or Master’s degree in agriculture education with course work in animal science and/or work experience in animal science. Experience working with youth organizations, K-12 education and program management in volunteer systems, community or county agencies or program advisory committees is preferred. An interest in working with people from diverse backgrounds is required. Candidate should possess teaching, program development and evaluation skills, and demonstrate positive human relations and effective communications skills necessary to work effectively with the agricultural community and the general public.

**Rank/Salary:** Salary and educator rank commensurate with education, training and experience.

**Adams County Cooperative Extension is a unit of Penn State and as such offers a competitive and liberal benefits package. This is a fixed-term appointment, renewed annually. The closing date for applying is 1/27/11. Visit <http://psu.jobs/> for details (#33677). This publication is available in alternative media on request.**

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