



Penn State **Extension**

Exhibitor Information

2014 PA State 4-H Horse Show
October 24-26



1. **Submit a completed entry form and entry fees at the district/regional show.** No entries (except substitutions) may be made after the district/regional show!
Entry fees are \$25 per class. A minimum of \$50 will be charged for checks returned for insufficient funds. In the event a check is returned, youth will not be allowed to participate until a money order or certified bank check is received.

There are no refunds from the state show office for entry fees. Districts or counties may choose to refund fees on a case-by-case basis *if* appropriate.

If you are unable to participate in the state show, please notify your county extension educator and club leader immediately. *This will help ensure that the substitute entry has the opportunity to participate.* Extension educators should notify the district chairperson of any cancellations from their county. The district chair should work with the appropriate extension educator to notify the substitute exhibitor and submit their entry to the state office before the substitute entry deadline. **All substitutions must be made by the district chairperson and received by the state office or state show secretary no later than 5 pm on October 17.**

2. **Submit completed and signed medical consent/parental authorization forms.** These forms must be submitted at the district/regional show. Exception: substitute exhibitors must submit completed forms upon arrival at the state show. Exhibitors will not be allowed to participate in the state show without medical consent forms.
3. **Submit appropriate proof of negative EIA status (Coggins Test) for all horses over six months of age.** Status must be verified at the district/regional show. For the 2014 show, EIA test results must be dated October 27, 2013 or later. (*See details below & current rulebook*)
4. **Submit appropriate proof of current rabies vaccination by a licensed veterinarian.** Status must be verified at the district/regional show. All horses over six months of age must have a current rabies vaccination dated October 27, 2013 or later. Horses must be inoculated for rabies at least 30 days prior to the show if this is the horse's initial vaccination. (*See details below & current rule book*)
5. **Submit a Veterinary Client Patient Relationship statement (VCPR) (OR record that VCPR statement is on file in county extension office*).** *It is not necessary to submit a VCPR statement with state entries PROVIDED the VCPR statement is on file in the county extension office and indicated as such in the computer program.

- Exhibitors will not be allowed to participate in the state show without documentation of negative EIA status, current rabies vaccination, and VCPR. Exhibitors are encouraged to bring EIA test results, proof of rabies vaccination, and VCPR statement with them to the state show to prevent problems if questions arise.
6. **Stall reservations** are submitted by each county extension office. Please contact your 4-H leader and extension educator to ensure your reservations are made and fees are paid.
Stall reservations are due to the state show secretary by October 10. No refunds after this date! Stalls will be available no earlier than 11a.m. Thursday, October 23, and must be vacated within two hours of the end of the show or earlier as announced on Sunday, October 26.
Only horses entered in the show and/or participating in a show activity approved by show management are allowed on the show grounds or in a show facility.
 7. **Stall fees:** *Stall fees are per stall for the entire show, from Thursday through Sunday. \$75.00 per stall* (horse stall or tack stall)
Stall fees include fees for bedding removal as required by the show contract.
 8. **Feed and Bedding:** *See enclosed bedding policy. NO foam board, carpet, etc. allowed in stalls. NOTE: If bedding containing debris such as foam board, carpet, padding, etc. is found in stalls, all exhibitors will lose the option of using shavings in future years. The bedding removal hauler will not accept bedding with debris. Exhibitors may be disqualified and fined \$100 if found violating this policy.*
Shavings or straw may be used. Shavings may be *pre-purchased* for \$6.50 per bale; straw may be pre-purchased at \$5.00 per bale. *Order form for bedding pre-purchase is enclosed.* Shavings and straw will be available for sale at the show at current market prices at the time of the show. Feed and hay will also be available for purchase at the show.
Straw and feed will be available for sale as follows:

Thursday	11 a.m. - 11 p.m.
Friday	9 a.m. - 10 p.m.
Saturday	9 a.m. - 6 p.m.

Bedding will not be available at times other than listed above.
 9. **Stall decorations** should be planned by county exhibitors and must be in accordance with show policies. ***There is no theme for stall decorations. We encourage counties to plan decorations around a theme determined by the county.*** Good Housekeeping information is enclosed and will also be available on the website or from county extension offices. **Lisa Witmer, York County** will be coordinating **Good Housekeeping** details. Contact Lisa as noted for more information about stall decorations or Good Housekeeping.
 10. **Camper space** will be available on a "first come, first serve" basis beginning Thursday, October 23. ***Please do not arrive earlier!*** Please be respectful and considerate of others when parking campers and trailers. ***Do not park near or block electrical outlets if you are not using electricity.*** The cost for campers is a flat fee of \$100.00 for all four days (*regardless of number of days camper is parked*). No advance registration accepted. Payment must be made upon arrival.
 11. **Due to concerns for safety and supervision of 4-H members at the Farm Show Complex, 4-H members are NOT allowed to sleep in the barns.** Dormitory space and lodging arrangements are NOT provided by the show. All 4-H members should have appropriate adult supervision at the show. No chaperones are provided by the show.

12. **Registration and check-in will begin at 11 a.m., Thursday, October 23.**
No horses/participants are allowed in the barns/complex before 11 am on Oct 23.
The horse show office will be open for registration and check-in as follows:
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| Thursday | 11 a.m. - 10:00 p.m. |
| Friday | 7:00 a.m. - 10:00 p.m. |
| Saturday | 7:00 a.m. - 8:00 p.m. (Office closed during recognition ceremony) |
| Sunday | 7:00 a.m. – until end of show |
13. **Please review show and exercise schedules. Exhibitors must notify the show office upon arrival at the show if you have/expect conflicts!**
- The exercise schedule includes open practice for most classes and designated/restricted sessions for some classes as appropriate. **Note:** Times will be pre-scheduled for each exhibitor for trail & over fences practice. Times will be distributed at registration or posted at show office. Arenas will be open for practice as time and show schedule permits.
 - ***Class conflicts should be handled as follows:***
IF exhibitors have a conflict with classes scheduled at the same time in both arenas, they **MUST** notify the show committee upon registration at the show. The show committee will make reasonable efforts to work with exhibitors to minimize class schedule conflicts *provided* exhibitors notify show management of conflicts in a timely manner.
14. The **State 4-H Model Horse Show** will be held **Saturday**, beginning at 9:30 a.m. in the Banquet Hall (third floor cafeteria). *Plan to attend this educational and fun event and support 4-H members from throughout the state who will be exhibiting their model horses.*
15. **A recognition ceremony will be held on Saturday prior to the evening performance.**
The ceremony will recognize many deserving 4-H supporters, volunteers, and 4-H members. All 4-H members attending the State Show are encouraged to participate unmounted in recognition ceremonies and represent their county at the State Show! We welcome all 4-H members, families, volunteers and friends to attend.
16. **It is the responsibility of the 4-H member and their parent or guardian to be aware of and abide by all rules as stated in the current Pennsylvania 4-H Horse Show Rule Book and any available supplement(s).** These rules will be in effect at the 2014 show.
- Ethical, sportsmanlike conduct is expected of all exhibitors, parents, coaches, and spectators at ALL times when on the show grounds. Persons deemed guilty of unsportsmanlike conduct may be expelled from the show grounds and prohibited from participation in qualifying 4-H horse shows at the discretion of the show committee. See General Rules, pages 4 - 6, rules 19 - 27 and other rules in current rule book that apply.
- The PA 4-H Horse Show Rule Book is on the web at:
animalscience.psu.edu go to Penn State Extension - animals - 4-H - horses - rules
- It is the responsibility of the 4-H member and their parent or guardian to be aware of any other state show regulations, codes of conduct, and county or club policies or requirements for participation in the show.**
17. **There must be no damage of any type to Farm Show Complex facilities or property (*this includes, but is not limited to hoof black marks on floors*). Exhibitors may not post ads or signs on complex walls, facilities or structures. Exhibitors will pay for any and all damages to Farm Show Complex property, if responsible.**

Counties *may* place **banners** in the uppermost bleachers in arenas as space permits. No commercial information is allowed *except* as approved by show management. Banners must be attached in a manner that will not damage farm show facilities. **NO DUCT TAPE ALLOWED.** **BANNERS MAY NOT BE PLACED DURING SHOW CLASSES.** Show management reserves the right to remove banners as deemed appropriate.

18. **Equipment Stewards** will be available at posted times for exhibitors who have questions or wish to check equipment. Times will be posted at the show office. Exhibitors are not required to have equipment checked, but should see the equipment steward prior to their class if they have any questions or concerns about their tack or equipment.
19. **Emergency and safety procedures** will be distributed to exhibitors at registration and will be posted at the show office. **Maps** indicating location of first aid/EMS, show facilities, show office, officials, etc. are enclosed and will be available at the show.
20. Parking is limited near barns. Please be respectful of others when loading/unloading. Long term trailer parking may be eliminated or limited near barns. Exhibitors may wish to bring carts to transport tack, equipment, and supplies from trailers to the assigned stall areas.
21. **Food vendors** in the farm show complex are available. However, hours of operation and variety of food offered may be limited. Meals should be planned accordingly.
22. If you have any questions regarding these or other state show procedures prior to the show, please contact your county extension educator or club leader.
23. **Volunteers** from each county/district are needed for barn stewards, gate crew and some other duties at the show. Lisa Witmer, York Co. Extension will coordinate these volunteers. **To volunteer, please contact Lisa at: lhj5007@psu.edu** 717-840-7473 or 717-840-7408.
24. Information on **lodging** in the Harrisburg area and **directions** to the Farm Show Complex are available on the Farm Show Complex and Expo Center website: pafarmshowcomplex.com/ Go to Visitor Information.
25. Additional show information will be posted on the 4-H Horse Program website as it become available at: animalscience.psu.edu Youth 4-H – Horses
26. **Show fees** are set to cover multiple show operating expenses. Show management recognizes exhibitor concerns about rising costs. The show committee works to minimize costs and operate a high quality show in a fiscally responsible manner.

✓ **If you have questions or need assistance at the show, please contact a show committee member at the horse show office.**

Farm Show Complex/Office PHONE: 717-787-5373
Ask for office for State 4-H Horse Show or Farm Show Security

Best of luck at the show! We look forward to seeing you in Harrisburg!

Penn State encourages persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact your county extension educator your local office of Penn State Extension in advance of your participation or visit.

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